



SUPPLIER QUALITY ASSURANCE REQUIREMENTS

For **Material Suppliers** QA1, QA2, QA3, QA4, QA5, QA6, QA7, QA8, QA9, QA10, QA11, QA12, QA13, QA14, QA15, QA17, QA18, QA19 are applicable.

For **Processing Suppliers** QA2, QA3, QA4, QA5, QA6, QA7, QA8, QA9, QA10, QA12, QA13, QA15, QA16, QA18, QA19 are applicable.

For **MRO or Packing Suppliers** QA2, QA6, QA7, QA8, QA9, QA11, QA12, QA14, QA16, QA19 are applicable.

QA1	Clear and legible Material Test Reports are required with all material shipments.
QA2	Suppliers shall furnish material that complies with all purchase order requirements listed on the purchase order.
QA3	All material processing records, testing records, and test report must be retained for a minimum of 10 years.
QA4	Supplier shall maintain a quality system that is in conformance with the Bralco Metals Approved Quality System Survey.
QA5	Bralco Metals shall have the right to inspect and test all material at its source or destination prior to acceptance.
QA6	Bralco Metals reserves the right to return or rework at the suppliers expense, any material found to be defective or out of compliance with applicable specifications.
QA7	Material must be packaged to protect from physical damage and exposure to water in transit or it is subject to rejection by Bralco Metals.
QA8	Suppliers are required to flow down to sub-tiers any applicable requirements.
QA9	Supplier shall comply with all local, state, and federal laws and regulations in performance of a purchase order.
QA10	All drawings, blueprints, patterns or, samples paid for by Bralco Metals or supplied by Bralco Metals shall not be used by the supplier except in the execution of a Bralco Metals purchase order.

Doc Name:	Supplier Quality Assurance Requirements
Rev:	6/29/17
Approved by:	Quality Manager



QA11	Material safety data sheets for material purchased on a purchase order shall be made available on request.
QA12	Bralco Metals reserves the right to require its suppliers to grant us, our customers, our customer's customer and regulatory agencies, the right of access to their premises for the purposes of verifying quality of work, records, and materials, at any level of the supply chain involved in the order and to all applicable records.
QA13	Suppliers are required to maintain a measuring and test equipment calibration system. Traceable N.I.S.T. calibration certifications must be maintained.
QA14	Suppliers are required to notify Bralco Metals of nonconforming product and, gain approval before shipping.
QA15	Suppliers are required to notify Bralco Metals of changes in product and/or process, change of suppliers, changes in manufacturing or, facility location and, obtain approval from Bralco Metals.
QA16	Traceability to the producing mill's heat/lot number and Bralco Metals purchase order number must be maintained throughout all processing operations. Multiple heat/lots processed together must be separated prior to delivery to Bralco Metals to maintain traceability.
QA17	Producing mills shall control the heat/lot identification of the product and maintain records for a minimum of 10 years.
QA18	It is the Suppliers responsibility to inspect material received from Bralco Metals to ensure that it is the correct material and is not damaged in any way and is suitable for the requested processes.
QA19	When Acceptance Authority Media (AAM) is used to record the status of task/operations on product or product records during and upon completion of the development, manufacturing, modification, repair and support processes, the organization shall establish appropriate controls for the media.

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